



# 2010-2011 INTERNATIONAL APPLICATION

**STUDENT INFORMATION:**

Legal Surname: \_\_\_\_\_ Legal First Name: \_\_\_\_\_  
 Anglicized Name: \_\_\_\_\_ Application for Grade: \_\_\_\_\_  
 Date of Birth: Day \_\_\_\_\_ Month \_\_\_\_\_ Year \_\_\_\_\_ Gender:  Male  Female  
 Country of Citizenship: \_\_\_\_\_ First Language: \_\_\_\_\_  
 Religious Affiliation: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 City: \_\_\_\_\_ Country: \_\_\_\_\_  
 E-mail Address: \_\_\_\_\_ Mobile Phone: \_\_\_\_\_  
 Present School: \_\_\_\_\_ Present Grade: \_\_\_\_\_  
 Address of School: \_\_\_\_\_ School Phone: \_\_\_\_\_  
 GPA from last school year: \_\_\_\_\_ Language of Instruction: \_\_\_\_\_

**LEGAL GUARDIAN/PARENT INFORMATION:**

Legal Guardian's Name: \_\_\_\_\_  
 Legal Guardian's Occupation: \_\_\_\_\_  
 Legal Guardian's Home Telephone: \_\_\_\_\_ Fax: \_\_\_\_\_  
 Legal Guardian's Mobile Phone: \_\_\_\_\_ Bus. Phone: \_\_\_\_\_  
 Mother's Name: \_\_\_\_\_ Father's Name: \_\_\_\_\_  
 Home Address: \_\_\_\_\_  
(If different from student's address) Address City/Town Country  
 Home Phone: \_\_\_\_\_ Home Fax: \_\_\_\_\_

**RESIDENTIAL INFORMATION:**

Interests, hobbies, activities: \_\_\_\_\_  
 Single or Shared Room Preference: \_\_\_\_\_

*\*Metro Prep will attempt to place all students in compatible residential placements.*

NOTE: When returning this application all of the following **must be included**:

1. Bank draft for application fee - \$200 CDN.
2. Official copy of Student Transcript and most recent school report (must both be officially translated if not in English) and proof of proficiency in the English language must be provided.
3. Copy of student's Passport & Immigration Study Permit.

**I/We agree to adhere to the rules of Metropolitan Preparatory Academy and to pay all school fees and incidental expenses. I/We understand that if the student withdraws or is expelled from the semester, there be will no refund of school fees. (Please note that this agreement is in effect for the students' entire tenure at Metropolitan Preparatory Academy).**

\_\_\_\_\_  
 Date Mother's/Guardian's Signature Father's/Guardian's Signature



# 2010/2011 Fees

**Tuition: \$20,300.00**  
**Residential: \$11,000**

I/We agree to pay all tuition fees, deposits, dues, accounts, and other indebtedness incurred by the student or on the student's behalf while enrolled at Metropolitan Preparatory Academy. I understand that my obligation to pay the tuition fees for the full academic year is unconditional. Further, no portion of such fees so paid or outstanding will be refunded or cancelled in the event of absence, withdrawal or dismissal of the above student from the school except as follows:

- a) If a student is refused entrance to Canada by immigration, the application fee is not refundable.

\_\_\_\_\_  
Student's Name

\_\_\_\_\_  
Date

\_\_\_\_\_  
Mother's/Guardian's Signature

\_\_\_\_\_  
Father's/Guardian's Signature

.....  
**Photo Consent (Only complete if you DO NOT give consent)**

Unless you indicate to the contrary by signing below, Metropolitan Preparatory Academy has your permission to use photos of your child on the school website or for advertising purposes.

**BY SIGNING BELOW, I DO NOT GIVE MY CONSENT.**

\_\_\_\_\_  
Parents/Guardian's Signature

\_\_\_\_\_  
Date



# Metropolitan Preparatory Academy

49 Mobile Drive • Toronto, Ontario • M4A 1H5 • (416) 285-0870

## Code of Conduct

{Revised May 2008}

We at Metropolitan Preparatory Academy are committed to providing a safe and healthy learning environment for all our students. Students are expected to:

- Demonstrate a commitment to learning through punctual and regular attendance, being prepared and ready to learn. This includes the submitting of all assignments and the writing of all tests, on time
- Dress in accordance with the school dress code
- Respect the authority of school staff
- Follow classroom rules and taking responsibility for one's own actions
- Demonstrate honesty and integrity. Not to participate in plagiarism, misrepresentation of original work, the use of unauthorized aids, nor the theft of evaluation instruments
- Treat one another with dignity, respect and fairness, regardless of race, culture, ethnicity, religion, gender, gender identity, sexual orientation, age, socioeconomic status, ability or any other attribute
- Refrain from bringing anything to school, or using anything inappropriately, that may risk the safety of themselves or others
- Refrain from the use of all electronic devices, which include cell phones for texting and verbal communication during class time
- Refrain from smoking on school property or while attending any school related event or activity
- Refrain from the possession of, and being under the influence of alcohol or drugs.
- Refrain from the possession of any form of a weapon
- Avoid all forms of intimidation, harassment, racism, and discrimination
- Refrain from bullying behaviour, which is considered to be any repeated, negative behaviour intended on causing fear, distress and or harm to another person's body, feelings, self-esteem or reputation. This includes cyber-bullying.
- Take appropriate action to help those in need, seeking assistance to resolve conflict constructively and respectfully through discussion or by seeking assistance from school personnel.
- Treat school property and the property of others with a reasonable standard of care.
- Refrain from taking articles which do not belong to them.
- Express themselves with socially acceptable language and gestures that contributes to an orderly and safe learning environment.

Parent and guardians are expected to:

- Review the above Code of Conduct with their child and help him/her to follow the school/classroom rules
- Take an active role in the education of their child and ensure that he/she is punctual and attends school regularly
- Report to attendance personal if their child will be arriving late or will be absence from school.



## School/Classroom Rules

1. Students are expected to be punctual for classes. If late, students must obtain a late slip to enter class.
2. Attendance is mandatory. After fifteen illegitimate absences a credit for the course will not be granted. Each three lates is considered one absence. [Legitimate absences include religious holidays, doctor or dentist appointments, Metro Prep sports events, or Metro Prep school trips].
3. Students who are absent from class are expected to get missed notes from a fellow classmate.
4. Skipping will result in disciplinary action which may include detention or suspension.
5. A student wishing to be dismissed early from school must sign out at the attendance office. Sign outs require parental permission.
6. To leave a class, students must ask the teacher for permission. Only one student at a time is allowed to leave the classroom to use the washroom.
7. Students are not allowed to freely roam the classroom. To leave one's seat to put something in the garbage or sharpen their pencil, a student must ask the teacher for permission.
8. Students, who are on spare, must refrain from roaming the hallways. They are to be in the library or in the upstairs study area doing homework, the cafeteria or outside. Students are not to interrupt classes.
9. Due to food allergies, students are not allowed to eat or drink in the classrooms and study areas. Eating is only allowed in the cafeteria and on the outdoor picnic tables.
10. Students must be responsible for their books, backpacks and contents. Students are supplied with a locker and are expected to use them. Do not leave your books and backpack in the hallways or in an unlocked room. The school will not be responsible for any loss or theft of personal belongings.
11. Although there are no uniforms, students are requested to keep a reasonable standard of dress. Dirty, ragged, ripped or torn clothing shows no self respect and will not be tolerated in the school. T-shirts with obscenities printed on them are not allowed.
12. No hats are allowed in the school. They must be removed immediately upon entering.
13. Students must purchase and wear our gym uniform during physical education classes.
14. All cell phones must be turn off while in class. If there is an emergency and a parent needs to speak with their child they may call the school and we will get the message to the student. A student caught texting during class time will have his/her phone confiscated.
15. Students are not allowed to listen to their iPod during class (exception in the art studio when the teacher gives permission). No head phones can be worn during class. A student caught listening to his/her iPod will have it confiscated.
16. Students may only use a laptop to take down class notes. If found playing games or watching movies etcetera the student will not be allowed to bring the laptop to class.
17. Plagiarism will not be tolerated and will result in a zero.
18. Students who fail to hand in an assignment when due, will received 10 % off each day late. Some assignments will have no grace period, since they are immediately taken up in class. With these types of assignments the student will receive a zero. If a student misses a test, the student must make arrangements with the teacher to write the test.
19. Credits will not be granted to students unless they write the final examinations. If a student misses a final examination due to illness, a doctor's note must be received or the student will receive a zero.
20. For the respect of others, please do not use foul language in the school.
21. For the respect of others, please keep classrooms and washrooms clean.
22. Bullying will not be tolerated. In general, your behaviour should show respect and consideration for others, both adults and peers.
23. Any student who damages or is caught stealing school property will be punished and will be required to replace the damaged or stolen articles.
24. There is to be absolutely no smoking on school property. Students will be suspended.
25. Alcohol and illegal drugs are strictly forbidden. Students who come to school with illegal substances or in an impaired state will be immediately suspended and the police will be notified.

**THIS WILL CONFIRM THAT I HAVE READ AND UNDERSTAND THE CODE OF CONDUCT AND SCHOOL RULES OF METROPOLITAN PREPARATORY ACADEMY.**

\_\_\_\_\_  
Student's Signature

\_\_\_\_\_  
Date



## INTERNATIONAL STUDENT MEDICAL PROFILE

Student's Name: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone: (      ) \_\_\_\_\_

Date of Birth: Day \_\_\_\_ Month \_\_\_\_ Year \_\_\_\_\_ Gender:  Male  Female

**IN CASE OF EMERGENCY – PLEASE NOTIFY**

Name of Parent(s)/Guardian(s): \_\_\_\_\_

Address: \_\_\_\_\_

Cell #: (      ) \_\_\_\_\_ Business #: (      ) \_\_\_\_\_

Family Doctor: \_\_\_\_\_ Telephone: (      ) \_\_\_\_\_

Family Dentist: \_\_\_\_\_ Telephone: (      ) \_\_\_\_\_

**MEDICAL HISTORY**

Please check each of the following, if your child has or has had.

	<u>YES</u>	<u>NO</u>
Epilepsy .....	<input type="checkbox"/>	<input type="checkbox"/>
Diabetes .....	<input type="checkbox"/>	<input type="checkbox"/>
Heart Trouble .....	<input type="checkbox"/>	<input type="checkbox"/>
Tuberculosis .....	<input type="checkbox"/>	<input type="checkbox"/>
Asthma .....	<input type="checkbox"/>	<input type="checkbox"/>

Any other medical condition we should be aware of:

\_\_\_\_\_

\_\_\_\_\_

Allergies, if yes, please indicate type in space below: .....

\_\_\_\_\_

If allergic to foods or insect bites, does your child carry an EpiPen?

Ulcer or stomach problems .....

Back injury .....

Kidney disease .....

Has your child ever been under psychiatric care or treated for a nervous disorder? ...

Does your child take a prescription medication on a daily basis, if yes give details? ...

\_\_\_\_\_

\_\_\_\_\_

Date

\_\_\_\_\_

Parent's/Guardian's Signature